



Warrumbungle Shire Council

Council meeting

Thursday, 20 January 2011

to be held at the Council Chambers, Coolah

commencing at 11.00 am

MAYOR

Councillor Peter Shinton

DEPUTY MAYOR

Councillor Murray Coe

COUNCILLORS

Councillor Kerry Campbell

Councillor Tilak Dissanayake

Councillor Ray Lewis

Councillor Mark Powell

Councillor Victor Schmidt

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Vacant (General Manager)

Vacant (Director Corporate Services)

Kevin Tighe (Director Technical Services)

Tony Meppem (Acting Director Environmental Services)

Rebecca Ryan (Director Community Services)

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting of the Warrumbungle Shire Council to be held at the Council Chambers, Coolah on Thursday, 20 January 2011 commencing at 11.00am

Date: 13 January 2011

Cr Peter Shinton
Mayor
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Cr Shinton

AGENDA

I submit the following reports for Council's consideration at its meeting to be held on 20 January 2011. I further attach relevant reports from the Directors for the consideration of Council.

Forum

11.00am – Presentation by Warren Williams of Orana Mutual regarding options they can offer Council in terms of banking

Declaration of Pecuniary interest and conflicts of Interest

Confirmation of Minutes

CONFIRMATION OF MINUTES of the ordinary meeting of Warrumbungle Shire Council held on 16 December 2010

CONFIRMATION OF MINUTES of the special meeting of Warrumbungle Shire Council held on 14 January 2011

ADOPTION OF THE RECOMMENDATIONS of the Warrumbungle Shire Council Occupational Health & Safety Committee meeting held on 15 December 2010

WARRUMBUNGLE SHIRE COUNCIL

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Questions for Next Meeting

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ACTING GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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ACTING GENERAL MANAGER'S REPORT

ANNEXURE 1

1.1 C Division Conference (CM0003)

The Annual "C" Division Conference of the Shires Association is to be held on Wednesday, 16th March 2011.

Council needs to determine what items it wishes to be submitted for consideration at the divisional Conference and forwarding to the State Conference to be held in June 2011. Motions should be submitted to the Secretary of "C" Division before February 2011.

Motion to date:

1. That Council writes to Grain Corp, the Local Member for Barwon, Mr Kevin Humphreys and the relevant Minister as a matter of urgency, voicing Council's extreme disapproval as to their announced intentions, for this coming harvest to road freight grain from the silos of Neilrex, Binnaway, Baradine, Mendooran, Weetalibah and Ulamambri to a collection point at Premer. **FURTHER** that this motion be referred to 'C' Division Conference for consideration.

RECOMMENDATION

That Council determine any further motions for the "C" Division Conference to be held on March 16, 2011 and the number of representatives it will have attending the Conference.

1.2 141 Martin Street Coolah

After the recent wet weather experienced in Coolah last year, the water seepage and storm runoff issue at 141 Martin Street, which is the Doctors residence, has come to the point where the laundry, garage and storage areas was flooded in early December 2010.

An engineering firm, Northwest Projects, Consultant Civil and Structural Engineers, was contracted to provide Council with an assessment and some recommendations to remediate the water seepage problem. Following an inspection on the 13th December 2010, a report was received; now presented for Council to consider implementation of the recommendations.

'The residence is brick veneer constructed on concrete strip footings. The following comments are made:-

The site inspection revealed significant surface and subsurface drainage problems with subsurface water leaking from the rear under floor area through the lower level storage areas at the rear of the garage. Also noted was significant surface water ponding at rear of property.

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Engineering/Geotechnical discussion

The foundation and engineering design was undertaken by Merrin & Associates Consulting Engineers of Queensland, the design recommended was reinforced concrete beam/strip footings for wall support and concrete piers for floor support. From the visual inspection the site appears to be sandy soil over a sandstone rock shelf. The extent of foundation bearing on the rock shelf is unknown and would require additional geotechnical investigation and/or discussion with builder. The proposed foundation design is suitable for this class of site, however given this class of site and the surrounding geography a surface/sub surface drainage system would be mandatory. This drainage system would prevent moisture build up and flows into the foundation zone of the building. Elevated moisture levels in the foundation zone of a building is not desirable and will impact on the foundations properties. A suitable drainage system should be constructed at the earliest opportunity.

Recommended Action Plan

1. Immediate

Given the quantity of water leaking from the rock shelve under the residence through to the garage floor it would be recommended the collection sumps be installed at either side of the internal stair case footing. The sumps should have a capacity of 60 plus litres and be equipped with small submersible pumps on a programmed timer or float switch. This solution would be short term only with the aim to reduce the water and mould build up and keep the residence habitable. Given the current weather cycle the elevated ground moisture level may last several months.

2. Install Permanent Surface an Sub-Surface Drainage Lines

The system should be designed to divert both surface and subsurface water from the rear of the building to suitable discharge point in Lews or Martin Streets. Given the good fall across the site design of a suitable system would be straight forward. In order to prevent structural damage to the building it would be recommended that this drainage system be installed in the short term.'

A sump pump has been installed and has been in operation since prior to Christmas. Water is still being collected and pumped out into Lews Street.

Significant mould to the skirting boards, now removed for OH&S reasons, and damage to laundry cupboards has been a direct result of the storm water entering the building. Council's insurance company has been notified of the weather event on 4th December 2010 with possible damage to the laundry areas and an Assessor requested for an onsite inspection, preempting an insurance claim.

Any insurance cover however will not provide funds for rectifying the subsurface drainage problems.

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Any installation drainage has to comply with Australian Building Code regulations and specifications have been provided by the Acting Director Environmental Services to prepare the following estimate to install the recommended permanent surface and sub-surface Drainage Lines at the rear of the residence, discharging into Martin and Lew Streets.

Budget

Plant	\$ 6,035
Labour	\$ 9,165
<u>Materials</u>	<u>\$ 925</u>
TOTAL	\$ 16,125

This remediation work is considered urgent and essential given the health issues associated with prolonged dampness

RECOMMENDATION

That Council approve a supplementary vote of \$16,125 being for necessary subsurface and drainage remediation works at Council's residence at 141 Martin Street, Coolah.

1.3 Coolah Council Office

After the recent wet weather experienced in Coolah last year, the water runoff issue at the Council Office has been exacerbated to the extent that the lower downstairs storeroom (the dungeon), was flooded in early December 2010. A sump pump, installed many years ago failed due to silt collection, and water ran into the building proper. No significant damage was incurred and all files, records and most importantly a collection of local historical information was unaffected.

The sump pump is now working again, however an engineering firm, Northwest Projects, Consultant Civil and Structural Engineers, was contracted to provide Council with some recommendations to stop the water infiltration problem. Following an inspection on the 13th December 2010, a report was received; now presented for Council to consider implementation of the recommendations.

'The building is commercial double brick constructed on concrete strip footings. The following comments are made:-

The site inspection revealed a significant quantity of stormwater had entered the rear below ground storage room and surrounding underfloor areas.

Engineering/Geotechnical discussion

The building is founded on a clay based site. To prevent foundation movement this site type requires careful management of moisture levels in foundation zones. The current moisture level in this area from the recent wet weather is very high and remedial actions should be implemented as below.

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Recommended Action Plan

1. Immediate

In order to reduce current moisture levels this room and surrounding subfloor area should be ventilated by suitable mechanical and/or removal of masonry blocks to establish air flow.

2. Prevent Further ingress of stormwater into this area.

The following items should be included in a drainage concept for this building:

Northern side of building - Remove garden beds, replace with impermeable surface and provide grated surface and subsurface drainage to Binnia Street.

Southern side of building - Remove garden beds and provide surface drainage from edge of building to existing down pipe at front corner, with stormwater pipe to Martin Street.

Rear of building - Remove garden area and replace with subsurface drainage to Martin Street and impermeable surface.'

The same Engineering firm had previously been engaged by the then Director of Environmental Services and a report completed in May 2008. This assessment was undertaken in response to the cracking to the external, internal cornice and ceiling issues. This report noted the '*foundation movement from moisture variation in active soil types, common in full masonry buildings with shallow or failing foundations, where over time soil moisture content varies.*' The recommendations of this report included the removal of the garden beds adjacent to the building.

Aside from the sump pump now in operation and clean up of water in the store room, no remedial action has been undertaken. Until both of the above recommendations are completed, every time it rains in Coolah; storm water will enter the subfloor areas, causing soil moisture variations and depending on the rainfall recurrent flooding of the store room. This means the cracking of the building due to the compromise of the foundations will continue. Simply improving the ventilation by removal of a masonry blocks or installation of a fan system will not stop water draining into the subfloor areas.

An insurance claim has not been made on the basis that the cost incurred to date is Council staff labour repairing the existing pump and cleaning up of the flooded store room. Given a report was completed in 2008 and there is a sump pump installed under the building for the very purpose of removing storm water, Council's insurance will not cover repeated events if the source is not addressed.

A budget has been prepared for the removal of garden beds, installation of subsurface drainage discharging into Martin and Binnia Streets and installation of hand rail fence in between the Library and Council Office building.

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Budget

Plant	\$ 8,195
Labour	\$ 22,910
<u>Materials</u>	<u>\$ 22,465</u>
TOTAL	\$ 53,570

RECOMMENDATION

That Council refers to the 2011/2012 budget deliberations an amount of \$53,570 being for necessary subsurface and drainage remediation works at the Council Office building at 59 Binnia Street, Coolah.

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ACTING GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Acting General Manager
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Dear Sir

DIRECTOR OF CORPORATE SERVICES

ANNEXURE 2

2.1 Bank Accounts and Investments as at 31 December 2010

GENERAL FUND	BANK	RESTRICTED	BALANCE
General Fund Bank Balance	\$ 8,420,895.28		\$ 6,552,379.28
Future Capital Upgrading		\$ 371,270.13	
Employees Leave Liability		\$ 767,414.00	
External Grants for Specific Projects		\$ 418,832.87	
Development Sec 94/64Contributions		\$ 310,999.00	
TOTALS	\$ 8,420,895.28	\$ 1,868,516.00	\$ 6,552,379.28
WATER FUNDS			
	BANK	RESTRICTED	BALANCE
Baradine Water Bank	\$ 546,798.04		\$ 546,798.04
Binnaway Water Bank	\$ 501,368.27	\$ -	\$ 501,368.27
Coonabarabran Water Bank	\$ 1,185,627.89	\$ 914,150.00	\$ 271,477.89
Coolah Water	\$ 790,576.20		\$ 790,576.20
TOTALS	\$ 3,024,370.40	\$ 914,150.00	\$ 2,110,220.40
SEWERAGE FUNDS			
	BANK	RESTRICTED	BALANCE
Coonabarabran Sewerage	\$ 2,667,463.14	\$ 1,558,000.00	\$ 1,109,463.14
Baradine Sewerage	\$ 243,973.42	\$ 160,020.00	\$ 83,953.42
Coolah Sewerage	\$ 1,316,918.00	\$ 828,800.00	\$ 488,118.00
TOTALS	\$ 4,228,354.56	\$ 2,546,820.00	\$ 1,681,534.56
TRUST FUND			
	\$ 141,854.50	\$ 141,854.50	\$ -
	\$ 141,854.50	\$ 141,854.50	\$ -
SUMMARY			
	BANK	RESTRICTED	BALANCE
General Fund	\$ 8,420,895.28	\$ 1,868,516.00	\$ 6,552,379.28
Water Fund	\$ 3,024,370.40	\$ 914,150.00	\$ 2,110,220.40
Sewerage Fund	\$ 4,228,354.56	\$ 2,546,820.00	\$ 1,681,534.56
Trust Fund	\$ 141,854.50	\$ 141,854.50	\$ -
TOTALS	\$ 15,815,474.74	\$ 5,471,340.50	\$ 10,344,134.24

RECOMMENDATION

For Councils Information

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2.2 Investments Held as at 31 December 2010

Warrumbungle Shire Council Local Government Financial Management Regulations (Clause 16) Investments Held As At 31 DECEMBER 2010.										
ON CALL										
	Investment	S & P Fitch Rating	Final Maturity Date	Current Interest Rate	Interest Frequency	Next Interest Date/Reset	Amount Invested Face Value (\$)	Market Value at End Of Month (\$)	% of Total Funds (Face Value)	Accrued Interest to End of Month \$
	St George Bank	A1+	On Call	6.25%	Monthly	End of Month	5,550,000.00	5,550,000.00	0.351	15,338.63
OTHER INVESTMENTS										
1	Suncorp-Term Deposit	A1	16.03.2011	6.20%	Quarterly	16.03.2011	1,000,000.00	1,000,000.00	0.063	
2	Suncorp - Term Deposit	A1	16.03.2011	6.20%	Quarterly	16.03.2011	750,000.00	750,000.00	0.047	
3	ANZ CREDIT SAIL-ANZ INVESTMENT BANK CDO- A	B	30/12/2011	0.00% Note 1	No Coupon	30/03/2010	500,000.00	415,500.00	0.032	No Coupon

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	Investment	S & P Fitch Rating	Final Maturity Date	Current Interest Rate	Interest Frequency	Next Interest Date/Reset	Amount Invested Face Value (\$)	Market Value at End Of Month (\$)	% of Total Funds (Face Value)	Accrued Interest to End of Month \$
4	BENDIGO BANK FRN	BBB	21/09/2012	5.22%	Quarterly	21/03/2010	500,000.00	480,410.00	0.032	1,270.00
5	ANZ ASPIRT 1-CPPI/FRN- Aap	AA	11/08/2012	0.00% Note 1	No Coupon	11/02/2010	500,000.00	462,223.50	0.032	No Coupon
6	WBC DANDELION-FRN-	AA	21/12/2012	0.00% Note 1	No Coupon	21/03/2010	1,000,000.00	869,000.00	0.0633	No Coupon
7	ANZ ASPRIT 11-CPPI/FRN- Aap	AA	30/03/2013	0.00% Note 1	No Coupon	30/03/2010	800,000.00	725,512.00	0.05	No Coupon
8	DEUTSCHE BANK AG LONDON DAISY	AA-	31/05/2011	0.00% Note 1	No Coupon	28/02/2010	1,500,000.00	1,462,800.00	0.09	No Coupon
9	ANZ ALL SEASONS- KEOLIS AAA	AA+	16/06/2013	0.00% Note 1	No Coupon	16/03/2010	1,500,000.00	1,210,650.00	0.09	No Coupon

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	Investment	S & P Fitch Rating	Final Maturity Date	Current Interest Rate	Interest Frequency	Next Interest Date/Reset	Amount Invested Face Value (\$)	Market Value at End Of Month (\$)	% of Total Funds (Face Value)	Accrued Interest to End of Month \$
10	ANZ AVERON BOND- SEALINK P/L- CPPI/FRN-AAA	AA+	20/06/2013	0.00% Note 1	No Coupon	30/03/2010	700,000.00	591,780.00	0.044	No Coupon
11	DRESDNER BANK OCTAGON PLC-EMU NOTE	AA+	30/10/2015	0.00% Note 1	No Coupon	30/01/2010	1,500,000.00	1,134,150.00	0.09	No Coupon
							15,800,000.00	14,652,025.50	Interest Received	197,422.49

Monthly Investment
Certification

In accordance with Regulation No.264, Clause 19(3)(b) I certify that the investments have been made in accordance with the Act, the Regulations and the Council's Investment policies at the time the investment was made.

***Responsible Accounting
Officer***

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Notes to Investment Report

- 1 With the other investments where no coupon is indicated - they are in principal protection mode. When the basket of securities reaches \$ for \$ again they will start paying coupons again based on the quarterly BBSW plus margin

General
Note Valuations based on data received at end and are for the capital value only.(do not include accrued interest)

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2.3 Reconciliation of General Fund Bank Account – 31 December 2010

	General Managed Fund	Trust Fund	Investment Fund
Cashbook as at 31st December, 2010			
Opening Balance	1,611,346.38	144,700.10	16,050,000.00
Plus Deposits	3,671,301.16	1,973.40	1,750,000.00
Less Payments	-5,409,027.30	-4,819.00	-2,000,000.00
Adjusted Cashbook Balance	-126,379.76	141,854.50	15,800,000.00
Bank Statement as at 31st December, 2010			
	215,840.31	142,469.87	
Plus Outstanding Deposits	1,378.86	150.03	
Less Outstanding Payments	-343,598.93	-765.40	
Adjusted Statement Balance	-126,379.76	141,854.50	0.00
Ledger Cash Book			
Closing Balance	-126,379.76	141,854.50	15,800,000.00
Total Ledger	-126,379.76	141,854.50	15,800,000.00
<i>Difference</i>	0.00	0.00	0.00

RECOMMENDATION
For Council's information.

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2.4 Rates and Charges Collection Report up to and Including December 2010 – Summary Page

GENERAL		RATE ARREARS	2010/2011 LEVY	PENSIONER WRITE OFF	ABAND- ONED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTAND- ING 2010/2011	COLLECT- ION % 2010/2011	TOTAL OUTSTAND- ING 2009/2010	COLLECT- ION % 2009/2010
	COONABARA- BRAN	74,798	979,349	53,677	4,796	995,674	546,190	449,485	54.86%	618,622	56.10%
	BARADINE	37,096	139,286	15,996	1,198	159,189	70,447	88,742	44.25%	80,885	50.05%
	BINNAWAY	12,952	68,198	11,642	1,758	67,750	34,284	33,466	50.60%	41,464	43.49%
	VILLAGE 1	7,754	31,710	2,813	1,239	35,413	16,190	19,223	45.72%	19,747	45.42%
	FARMLAND	229,370	4,181,063	20,468	859	4,389,106	2,267,456	2,121,649	51.66%	1,943,598	51.07%
	COOLAH	20,066	200,137	15,411	0	204,792	106,380	98,412	51.95%	93,072	52.71%
	DUNEDOO	19,548	218,329	16,299	0	221,579	116,547	105,032	52.60%	94,520	54.64%
	MENDOORAN	14,714	67,957	7,507	6	75,158	35,424	39,734	47.13%	37,035	45.71%
	VILLAGE 2	3,351	18,471	2,323	3	19,496	10,805	8,690	55.42%	8,983	53.37%
	COOLABAH ESTATE	2,589	15,443	1,693	1	16,338	7,138	9,200	43.69%	8417	47.29%
	RUR/RES COBBORA	132	3,118	237	0	3,013	2,554	459	84.78%	1697	49.83%
	RURAL RESD/BUS	78,833	573,914	24,847	1,201	626,699	336,147	290,553	53.64%	69,469	57.74%

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		RATE ARREARS	2010/2011 LEVY	PENSIONER WRITE OFF	ABAND- ONED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTAND- ING 2010/2011	COLLECT- ION % 2010/2011	TOTAL OUTSTAND- ING 2009/2010	COLLECT- ION % 2009/2010
WATER	COONABARA- BRAN	29,981	370,163	27,271	2,497	370,376	206,204	164,172	55.67%	164,353	55.16%
	BARADINE	28,450	111,515	9,545	1,269	129,151	59,684	69,467	46.21%	64,905	51.65%
	BINNAWAY	22,147	118,130	9,034	3,006	128,238	68,341	59,896	53.29%	75,735	44.10%
	VILLAGE 1	11,497	13,396	1,050	4,561	19,282	5,480	13,802	28.42%	31,303	23.60%
	FARMLAND	5.41	338.60	0.00	0.00	344	178	166	51.60%	789	29.83%
	COOLAH	19,444	158,465	9,520	524	167,864	88,757	79,107	52.87%	125,439	43.00%
	DUNEDOO	14,473	151,693	9,302	13	156,850	84,107	72,743	53.62%	66,467	54.36%
	MENDOORAN	33,196	147,618	4,903	12	175,900	84,189	91,712	47.86%	82,347	45.47%
	RURAL	12,837	49,522	1,624	9	60,726	25,732	34,995	42.37%	-	0.00%

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		RATE ARREARS	2010/2011 LEVY	PENSIONER WRITE OFF	ABAND- ONED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTAND- ING 2010/2011	COLLECT- ION % 2010/2011	TOTAL OUTSTAND- ING 2009/2010	COLLECT- ION % 2009/2010
SEWERAGE	COONABARA- BRAN	53,591	177,707	22,653	3,405	205,241	157,836	47,404	76.90%	293,521	52.43%
	BARADINE	33,837	45,803	7,200	2,092	70,349	40,300	30,048	57.29%	94,097	52.09%
	COOLAH	21,752	51,560	6,536	0	66,775	45,177	21,599	67.65%	98,970	53.64%
	DUNEDOO	15,752	48,113	6,499	0	57,366	38,649	18,717	67.37%	83,438	54.22%
		798,166	7,941,000	288,051	28,447	8,422,668	4,454,195	3,968,474	52.88%	4,198,873	51.92%
GARBAGE	NORTH	69,439	687,718	56,317	6,610	694,230	391,663	302,567	56.42%	322,085	55.34%
	SOUTH	59,735	466,520	39,554	470	486,231	254,745	231,486	52.39%	213,678	51.07%
	FARMLAND/ RURAL	2,145	52,685	619	4	54,207	26,595	27,612	49.06%	17,467	52.37%
LEGAL FEES		185,780	46,155	0	9,144	222,791	46,155	176,636	20.72%	218,084	21.63%
INTEREST		165,952	38,221	0	0	204,173	0	204,173	0.00%	146,093	23.61%
	TOTALS	1,281,217	9,232,299	384,541	44,675	10,084,300	5,173,353	4,910,947	51.30%	5,116,280	50.36%

RECOMMENDATION
For Council's information.

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2.5 Council – Report on Investment Options

Since the World Economic Crisis with the losses of significant amounts of capital, the focus has been on Councils and how they invest surplus and trust funds.

To this end the Division of Local Government (DLG) has released an 'Investment Policy Guidelines' document in May 2010. Council has reviewed its investment policy to align with the recommendations of the DLG and the amended policy was adopted at the June 2010 Meeting.

Since early 2010, Council has held its surplus funds in Cash Call (24 hour) accounts initially with AMP and then St George banks. This has been done for operational reasons to enable cash flow to Council whilst maximising the returns being achieved. The At Call rate has been greater than the fixed term deposits out to 180days.

Currently, Council has a significant amount in Cash Call with St George Bank at an interest rate of 6.25%. In December 2010, two (2) term deposits were placed with Suncorp Bank for 90 days at 6.20% as a means of starting to spread Council's investments with rated institutions.

Council has also received as at 11/1/2011 an offer from the Orana Mutual Credit Union of 6.21% for \$1,000,000 for 90days. The DLG guidelines indicate term deposits with Credit Unions and Building Societies are acceptable.

Council's current cash flow situation would allow \$1,000,000 to be taken from the current Cash Call account and placed in a further shorter term deposit.

Funds invested in this manner afford Council the protection under the Australian Government guarantee scheme; which expires on 12 October 2011. Council could consider using Building Societies or Credit Unions for some of these shorter term deposits being 30days/60days/90days with the amounts being under and up to \$1,000,000.

Following is a copy of a rate sheet from Rim Securities as at Monday 10th January 2011 in which it is shown that to obtain the returns Council is currently achieving overnight (Cash Call), the investment would be required for 120days or more.

RECOMMENDATION

That investment markets be monitored on a daily basis and when term deposit interest rates are equivalent to the overnight rate or better, Council funds be placed with approved institutions, individual term deposits of \$1,000,000 for 90-120days depending on cash flow needs.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting of the Warrumbungle Shire Council to be held at the Council Chambers, Coolah on Thursday, 20 January 2011 commencing at 11.00am Page 16



Face Value: \$1,000,000.00
RIM Securities Limited

Search Criteria

Rates

Issuer	Rating	Last Updated	Min deposit	Max deposit	0 mths	30 Day	60 Day	90 Day	120 Day	150 Day	180 Day	1 Year
Adelaide Bank a Division of Bendigo and AMP Bank	A2	06/11/11	\$ 500,000	\$ 1,000,000	4.00%	5.05%	5.45%	5.48%	5.50%	5.55%	5.65%	6.00%
AMP Bank	A*	09/11/11	\$ 500,000	\$ 1,000,000	4.00%	3.90%	3.60%	3.60%	3.60%	3.60%	3.60%	6.20%
Arab Bank Australia Limited	A2	10/01/10	\$ 500,000	\$ 1,000,000	4.20%	4.55%	5.20%	5.25%	5.35%	5.45%	5.70%	5.90%
Australian Defence Credit Union Ltd	Not rated	06/11/11	\$ 500,000	\$ 5,000,000		5.27%	5.88%	5.88%	5.90%	5.97%	6.05%	6.30%
B & E Limited	Not rated	30/12/10	\$ 200,000	\$ 1,000,000		4.00%	4.65%	4.75%	4.70%	4.70%	4.75%	6.35%
Bank of Cyprus (Australia) Ltd	Not rated	06/11/11	\$ 1,000,000	\$ 5,000,000	5.25%	4.30%	4.05%	4.05%	4.15%	4.15%	4.55%	5.35%
Bank of Queensland Limited - NCD's	A2	05/11/11	\$ 500,000	\$ 1,000,000		5.27%	5.48%	5.48%	5.60%	5.47%	6.10%	6.25%
Bank of Queensland Limited - Term Deposits	A2	06/11/11	\$ 500,000	\$ 5,000,000		5.35%	5.05%	4.85%	5.05%	5.05%	6.00%	6.40%
Big Sky Credit Union Ltd	Not rated	5/12/10	\$ 100,000	\$ 2,000,000		5.45%	5.98%	6.15%	6.20%	6.20%		
Defence Force Credit Union Ltd	Not rated	06/11/11	\$ 250,000	\$ 1,000,000		4.35%	5.20%	5.90%	5.60%	5.60%	6.20%	6.45%
Gateway Credit Union Ltd	Not rated	09/08/10	\$ 500,000	\$ 1,000,000		5.75%	5.45%	5.75%	5.45%	5.45%	5.85%	6.60%
Heritage Building Society Ltd	A2	30/11/10	\$ 1,000,000	\$ 5,000,000		5.95%	5.80%	5.85%	5.85%	5.85%	6.35%	6.55%
ING Bank (Australia) Limited (ING Direct)	A1	06/11/11	\$ 100,000	\$ 25,000,000		5.30%	5.00%	5.70%	5.35%	5.35%	6.05%	6.25%
Investec Bank (Australia) Limited	A2 (F B3)	06/11/11	\$ 500,000	\$ 5,000,000		5.12%	5.28%	5.70%	5.50%	5.50%	5.82%	6.17%
Laidlaw Bank (Australia) Limited	Not rated	5/11/11	\$ 500,000	\$ 5,000,000		5.65%	5.75%	5.95%	6.05%	6.05%	6.20%	6.65%
Macquarie Bank Limited	A1	30/11/11	\$ 10,000	\$ 1,000,000		4.30%	4.90%	5.05%	5.05%	5.05%	6.05%	6.15%
Manildra Mutual Building Society Limited	Not rated	7/08/10	\$ 50,000	\$ 5,000,000		5.77%	5.48%	5.64%	5.70%	5.77%	6.30%	6.74%
ME Bank	A2	06/11/11	\$ 500,000	\$ 10,000,000		5.25%	5.47%	5.64%	5.70%	5.77%	6.10%	6.30%
National Australia Bank Limited - Retail	A1	30/11/11	\$ 1,000,000	\$ 5,000,000		4.95%	5.35%	5.60%	5.75%	5.80%	6.10%	6.35%
New England CU Ltd Trus Community Mutual	Not rated	31/12/10	\$ 200,000	\$ 4,000,000		5.47%	5.87%	5.84%	5.90%	5.97%	6.10%	6.24%
Police & Nurses Credit Society Ltd	Not rated	31/12/11	\$ 500,000	\$ 5,000,000		5.67%	5.98%	5.98%	6.05%	6.12%	6.20%	6.30%
Police Credit Union Ltd - (SA)	Not rated	06/11/11	\$ 700,000	\$ 7,000,000		5.80%	5.85%	5.85%	6.05%	6.05%	6.10%	6.15%
Queensland Country Credit Union Ltd	Not rated	06/11/11	\$ 1,000,000	\$ 5,000,000		5.75%	5.80%	6.00%	6.10%	6.10%	6.25%	6.15%
Queensland Police Credit Union Ltd	Not rated	06/11/11	\$ 500,000	\$ 3,000,000		5.52%	5.64%	6.04%	6.10%	6.17%	6.20%	6.28%
Queensland Police Credit Union Ltd	Not rated	06/11/11	\$ 250,000	\$ 1,000,000		5.62%	5.85%	5.85%	6.10%	6.17%	6.25%	6.34%

To find out more about RIMsec, please visit our website www.rimsec.com

Monday, 10 January 2011

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WARRUMBUNGLE SHIRE COUNCIL

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ISSUER	Rating	Last Updated	Min deposit	Max deposit	On/In	30 Day	60 Day	90 Day	120 Day	150 Day	180 Day	1 Year
Greenland Teachers' Credit Union Limited	Not Rated	30/01/11	\$ 350,000	\$ 5,000,000	4.05%	6.26%	5.80%	6.00%	6.05%	6.20%	6.30%	6.40%
Rabobank Australia Ltd	A1+	06/01/11	\$ 1,000,000	\$ 4,999,999	4.05%	5.05%	5.17%	5.22%	5.23%	5.34%	5.45%	5.95%
Railways Credit Union Limited	Not rated	08/01/11	\$ 500,000	\$ 2,000,000		5.57%	5.69%	5.74%	5.90%	5.97%	6.00%	
Rural Bank Ltd	A7	09/01/11	\$ 500,000	\$ 5,000,000		5.22%	5.95%	5.74%	5.65%	6.02%	6.19%	6.53%
Savings & Loans Credit Union, a division of SGE Credit Union Limited	Not Rated	06/01/11	\$ 500,000	\$ 2,000,000	4.85%	5.82%	5.89%	6.04%	6.10%	6.17%	6.25%	6.38%
Southern Cross Credit Union Ltd	Not Rated	08/01/11	\$ 500,000	\$ 5,000,000		6.47%	5.84%	5.89%	5.95%	6.02%	6.10%	6.28%
Stumerland Credit Union Limited	Not rated	08/01/11	\$ 5,000	\$ 2,000,000		5.58%	5.73%	5.93%	6.00%	6.18%	6.25%	6.35%
Suncorp-Metway Limited	A1	5/01/11	\$ 1,000,000	\$ 1,000,000		4.98%	5.14%	5.19%	5.19%	5.30%	5.38%	5.90%
Sutherland Credit Union Ltd	Not rated	24/01/11	\$ 300,000	\$ 2,000,000		5.57%	5.67%	5.12%	6.22%	5.87%	6.32%	6.47%
Teachers' Credit Union Ltd	A2	08/01/11	\$ 500,000	\$ 5,000,000		5.37%	5.18%	5.54%	5.07%	5.55%	5.35%	6.02%
Territory Insurance Office	Not rated	30/01/11	\$ 100,000	\$ 1,000,000		5.87%	5.19%	5.14%	5.82%	5.67%	5.70%	5.78%
The Bank Building Society Ltd	A3	30/01/11	\$ 1,000,000	\$ 5,000,000		4.04%	5.26%	5.65%	5.82%	5.15%	5.48%	6.05%
Warwick Credit Union Ltd	Not rated	30/01/11	\$ 200,000	\$ 1,000,000		5.37%	5.45%	5.54%	5.62%	5.77%	5.78%	5.78%
Wide Bay Australia Ltd	A3	30/01/11	\$ 250,000	\$ 5,000,000		5.03%	5.70%	5.80%	5.80%	5.90%	6.20%	6.30%

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While You Were Sleeping- 11th January 2011

Australian retail sales in November rose on a monthly basis 0.3% while October's initial fall of 1.1% was revised up -0.80%. Overnight, concerns have been raised about Portugal's finances with rumours that France & Germany want Portugal to accept an Irish style bailout. Portugal has a bond auction on Wednesday and if yields rise significantly it will trigger further concerns about their ability to finance its debt.



Description	Sentiment	Current summary	3 Month Outlook
Bonds Yields (Euro, USA and Australia)	↑ ↓	Europe flat or up, US down, US 2yr down 2bp to 3.57% & US 10yrs down 3bp to 3.73% Our 3's down 1bp to 5.15% and 10yrs down 1bp to 5.55%.	↑ Yields Higher on excessive supply and limp demand.
Bond Yield Curves (Steepening or Flattening)	↑ ↓	Aust. 3-10 curve steady at 41bp, US 2-10 Yr Curve flatter at 271.8bp.	↑ Steeper curves 10-30yrs. Flat in front.
Commodities (CRB Index) (Index Of 19 Raw Materials which were up 17% in 2010)	↑	CRB up 1.91 to 326.85, Crude up \$4.80 to \$1,175.70 & Crude up \$1.54 to \$90.76. Staples fairly flat.	↑ Generally higher on US dollar debasement.
Credit Spreads (Measured by Credit Default Swap Indices)	↑	Europe 5yr CDS wider by 3.20 to 115.68 (Eur 3yr Avg. 110.11), US Credits wider by 0.70 to 88.1C (US 3yr Avg. 101.55).	↑ Credit still too tight, expect credit swaps to widen.
Currency A\$, Euro, NZD & Yen v US\$	↑	All up except the Yen. A\$ at 0.9957, EUR at 1.2947, NZD 0.7658 & JPY 87.76.	↑ A\$ expected to rise due to rate hikes (ie "carry" trade).
Equities (Europe, USA and Australia)	↓	FTSE down 78 to 5956, Stoxx 600 Europe down 2.54 to 2784. S&P500 down 1.74 to 1,265.79. LHD's show ASX200 opening down 15 to 4397.	↔ ASX still at 4800, 95 upside, 10% downside, might struggle.
VIX (ie "Fear Factor") (VIX Index-weighted measure of anticipated volatility/risk over next 30 days)	↑	"Fear Factor" up 0.40 to 17.54 (2 Yr post-9/11 Avg. 26.88, 2 yr pre-9/11 Avg. 16.76).	↑ Fear Factor increasing due to US & Eurozone problems.
World Central Bank Rates	↔	Analysts have pared back expectations of RBA rate hikes in 2011 to 2 from 3-4 as the economy recovers from flooding.	↑ Central banks poised to hike in 2011. China gets a head start!
Overall Sentiment: Green positive for Australia, Red negative for Australia.	↓	Negative. Flooding to negatively affect GDP in Australia, driving equities & dollar lower.	↑ ↓ Lots of headwinds in 2011.

Behind the news

US banks were broadly lower in trading over concerns about "recessure" practices following a bank "fraud case" case in the Massachusetts Supreme Court last Friday that found against US banks. The case could have far reaching implications sparking a flood of lawsuits against the banks which would then have the potential to spark the next crisis in the US financial system.

TERM DEPOSIT AVERAGE

↓

Monday's Rates											
Period	Indicative Median TD Rate	Indicative High TD Rate	Period	Swap Rate	Indicative Bank Paper	Indicative Corp Bond	Bank Sub Debt AA- to Call	Semi-Govt	Govt.		
1 Month	5.50%	5.70%	1 Year	5.15%	5.60%	6.25%	ASW1140	5.13%	4.83%		
2 Month	5.65%	5.90%	2 Year	5.28%	5.93%	6.50%	ASW114a	5.17%	5.03%		
3 Month	5.85%	6.10%	3 Year	5.39%	6.22%	6.67%	ASW1152	5.61%	5.17%		
4 Month	5.55%	6.17%	4 Year	5.62%	6.70%	6.93%		5.75%	5.23%		
5 Month	5.55%	6.15%	10 Year	6.32%	7.42%	7.95%		5.12%	5.54%		
6 Month	6.00%	6.35%	New issue								
12 Month	6.20%	6.50%	Issues								

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Queries or Comments to Colin Hillery: chillery@rimsec.com RIMsec AFSL License number 283119

**VACANT
DIRECTOR OF CORPORATE SERVICES**

WARRUMBUNGLE SHIRE COUNCIL

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Acting General Manager
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Dear Sir

Attached is my report for consideration by Council

DIRECTOR OF TECHNICAL SERVICES

ANNEXURE 3

3.1 Proposed Sign and Shelter for Baradine Lions Park

Background

Council will recall a proposal by the Baradine Office of the NSW National Parks & Wildlife Service to erect a sign and shelter in the Baradine Lions Park. In relation to that request, Council made the following resolution:

That Council not approve the request for erection of an interpretative sign and roof structure and further investigate and discuss with NSW National Parks and Wildlife Service the style of structure and location. (Resolution No. 101 – 16 September 2010).

In response, the NPWS have agreed to modify their proposed sign structure, so that it resembles the one currently in McMaster Park Coolah. A photograph of this sign is included in attachment 1.0.

Council is now asked to reconsider the matter

Issues

The purpose of the sign is to promote the natural attractions of the Pilliga and encourage tourism in the district. However, one side of the sign will be used by the Baradine Progress Association as directory assistance sign. The size of the sign is approximately 2.4 metres wide.

The location of the proposed sign is in the north west corner of the park, that is on the corner of Darling Street and Wellington Street. This site is a prominent location within the park and also within the Baradine CBD. However, the proposed sign is not expected to obscure sight distance for motorists in either street.

Any structure erected in a public place must be undertaken in accordance with Australian Standards. The sign structure proposed by NPWS does not appear to present any public occupation health and safety concerns.

The NPWS have indicated in their letter of application that they will be responsible for ongoing maintenance and repairs to the sign.

WARRUMBUNGLE SHIRE COUNCIL

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Options

Council has discretion in this matter, however Council should be mindful that establishment of such a sign may be perceived as advertising and hence a precedent may be established for such signs. It is not unusual for community organizations to have approval for erection of structures in parks and Council will be aware of the many park structures erected by such organizations as Rotary, Lions Club and Apex.

Financial Considerations

The NPWS have indicated in their application that all costs associated with construction and maintenance of the sign will be met by them. Hence, there are not expected to be any financial impacts upon Council other than some supervision of the project.

RECOMMENDATION

That request by NSW National Parks and Wildlife Service to erect an interpretative sign and roof structure as depicted in attachment 1.0, in the north west corner of the Baradine Lions Park is approved subject to the following conditions;

- Compliance with any supervisory directions regarding installation.
- Fabrication and erection undertaken in accordance with Australian Standards
- The sign is erected and maintained at no cost to Council.

Attachment 1.0 – Photograph of proposed sign structure for Baradine Lions Park.



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3.2 Council's Stock take as at 3rd December 2010

Background:

Council is required to carry out a stock take of Stores and Materials at least twice a year.

The first stock take for 2010 was conducted in March and another one conducted at the end of August.

The December stock take was undertaken when Technical Services became responsible for Supply

Report

The attached variance report lists variations to a total WRITE ON of \$481.50, which includes both write-ons and write-offs.

The performance of stores operations has improved greatly and staff responsible are in a better position to account for things immediately. Explanations are available for most of the store discrepancies.

Also attached is a report on; out of date, damaged or unserviceable stock items.

When it comes to fuel, things have also improved greatly with the monthly stock take and product reconciliation at each UPSS facility.

RECOMMENDATION

- Council resolves to make the following adjustments to Stores as per variance report.
- Council resolve to sell at public auction all item listed as per out of date, damaged or unserviceable item report **FURTHER** that when the sale proceeds are return to council they will be credited back to Supply Services and sale items will be written off.

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Coonabarabran

Variance Report

DISCREPANCIES

Stores Item Description	Unit	Date Counted	Qty Counted	Qty Calc	Adj. Qty	Adj Value	
CONCRETE EDGER 405 00815752	EACH	3/12/2010	4	6	2.00	9.38	
DELINEATORS - ROUND APD	EACH	3/12/2010	68	71	3.00	1.95	
DRILL BIT 1/32 HSS Q862200	EACH	3/12/2010	16	7	-9.00	-25.74	
SHIRT,TWO POCKET,JERSEY KNIT,P	EACH	3/12/2010	0	3	3.00	90.18	Coona Shire logo w/o
SHIRT,HIVIS,GREEN/YELLOW, L	EACH	3/12/2010	13	16	3.00	75.96	Coona Shire logo w/o
SHIRT,HIVIS, GREEN/YELLOW, XL	EACH	3/12/2010	20	22	2.00	47.10	Coona Shire logo w/o
HAND CLEANER NATURAL/TEATREE G	EACH	3/12/2010	18	19	0.00	11.93	
SHIFTER - ADJUSTABLE WRENCH 30	EACH	3/12/2010	0	1	1.00	22.48	
VARIOUS FLAT & SPRING WASHERS	EACH	3/12/2010	704	746	42.00	8.60	
WEAR GUIDE 5T 8366 CUTTING EDG	EACH	3/12/2010	15	14	-1.00	-45.61	
WEAR GUIDE 5T8367 CUTTING EDGE	EACH	3/12/2010	13	9	-4.00	-225.76	
WHEEL,METAL CUTTING-OFF,152X2.	EACH	3/12/2010	20	19	-1.00	-2.64	
WHEEL,METAL CUT-OFF,125x2.5x22	EACH	3/12/2010	58	60	2.00	3.92	
WHEEL METAL CUTTING-OFF 102 X	EACH	3/12/2010	31	13	-18.00	-27.18	
WIRE,TIE, 1.25mm and 1.57mm	ROLLS	3/12/2010	3	2	-1.00	-28.08	
HAZARD NETTING,BARRIER FENCE,A	EACH	3/12/2010	3	2	-1.00	-50.00	
BAR, LOADED SPUD, 00016184	EACH	3/12/2010	4	5	1.00	95.98	
BARS - CROW/SPUD 0765 6305	EACH	3/12/2010	1	3	2.00	53.72	
BELT DECK, JDLT150 PEEL VALLEY	EACH	3/12/2010	0	1	1.00	48.00	
BIT,AUGER,MASTER DUAL 6MM 0158	EACH	3/12/2010	2	1	-1.00	-14.26	
BIT,AUGER,MASTER DUAL,8MM 0158	EACH	3/12/2010	2	1	-1.00	-13.65	
BIT DRILL MASONARY 1/4	EACH	3/12/2010	4	3	-1.00	-4.74	
BLADES,VICTA MUSTANG/COMMANDO	PAIR	3/12/2010	4	5	1.00	1.74	
BLADE,WIPER,WINDSCREEN,TRICO T	EACH	3/12/2010	24	25	1.00	3.39	
BLADE,WIPER,WINDSCREEN,TTR610-	EACH	3/12/2010	0	1	1.00	4.88	

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Stores Item Description	Unit	Date Counted	Qty Counted	Qty Calc	Adj. Qty	Adj Value
BLADE SLASHER SET BOLTS/BUSHES	SET 4	3/12/2010	4	3	-1.00	-6.00
BOLT, VARIOUS	EACH	3/12/2010	572	619	47.00	18.22
BUSH,KANGA BLADE,38MM BSA-0639	EACH	3/12/2010	14	15	1.00	6.36
ELEMENT,FUEL,FF167A/33166/R213	EACH	3/12/2010	6	8	2.00	7.42
FILTER FUEL JD AM 107314	EA	3/12/2010	5	6	1.00	5.92
ELEMENT,FILTER,OIL,FORD,LF3681	EACH	3/12/2010	1	3	2.00	25.20
ELEMENT,AIR	EACH	3/12/2010	2	3	1.00	48.28
GLOBES - VEHICLE	EACH	3/12/2010	36	48	12.00	7.44
VAROUS NUTS			1053	1009	-44.00	1.35
PAPER,ABRASIVE,230X280MM, WET/	EACH	3/12/2010	9	10	1.00	0.62
WASHER, 5/8INCH SHAKEPROOF, IN	EACH	3/12/2010	106	116	10.00	1.20
SUNGLASSES SAFETY, SMOKE TINT	EACH	3/12/2010	31	33	2.00	17.16
GLASSES,SAFETY,CLEAR,VECTOR	EACH	3/12/2010	12	10	-2.00	-7.54
PLIERS,COMBINATION,INSULATED,1	EACH	3/12/2010	2	3	1.00	32.71
PLUG, SPARKING, BOSCH FR8DCX	EACH	3/12/2010	5	6	1.00	2.80
PLUG, SPARKING, BOSCH HS8E/ CH	EACH	3/12/2010	12	11	-1.00	-2.80
PLUG SPARK ,HONDA MOWERS	EACH	3/12/2010	8	10	2.00	6.18
PLUG, SPARKING, BOSCH WSR6F/ C	EACH	3/12/2010	5	7	2.00	5.30
PLUG, SPARKING, BOSCH WS7F/ CH	EACH	3/12/2010	2	3	1.00	2.13
PLUG,SPARKING,NGK BPMR7A	EACH	3/12/2010	2	5	3.00	8.55
PLUG, SPARKING, CHAMPION CJ7Y	EACH	3/12/2010	8	7	-1.00	-2.80
PLUG, 7 PIN FLAT TRAILER,BRITA	EACH	3/12/2010	8	10	2.00	17.24
BEND,FERRULE,32X25MM RMC 11053	EACH	3/12/2010	9	10	1.00	31.20
BUSH, BRASS- 25 x 20MM 0329730	EACH	3/12/2010	10	11	1.00	2.13
CUTTER - PIPE	EACH	3/12/2010	2	1	-1.00	-34.18

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Stores Item Description	Unit	Date Counted	Qty Counted	Qty Calc	Adj. Qty	Adj Value
DRIER, HAIR	EACH	3/12/2010	0	1	1.00	49.00
Various flat washers	EACH	3/12/2010	931	948	17.00	3.46
Various bolts with nuts	each	3/12/2010	2816	3044	228.00	-88.81
BOTTLE,PLASTIC W/ HANDLE 2.5LT	EACH	3/12/2010	20	21	1.00	2.26
LIGHTS-FLUORO TUBE 36WATT	EACH	3/12/2010	32	27	-5.00	-38.15
LIGHTS - FLUORO TUBE 18 WATT	EACH	3/12/2010	22	21	-1.00	-3.45
OVERALLS,XXXL,DISPOSABLE PROTE	EACH	3/12/2010	13	12	-1.00	-6.28
OVERALL,DISPOSABLE SIZE XL UTS	EA	3/12/2010	12	13	1.00	3.92
BITUMEN EMULSION CRS	LITRE	3/12/2010	11500	11611	111.00	85.47
DISTILLATE COONABARABRAN DEPOT	LITRE	3/12/2010	2500	2460.2	-39.80	-46.96
DIST TANK275 ON PLNT 134 COON	LITRE	3/12/2010	540	500	-40.00	-46.80
DISTILLATE TRAILER277 COONAB	LITRE	3/12/2010	1460	1463	3.00	3.51
DIST TANK278 ON PLNT 135 COON	LITRE	3/12/2010	775	746	-29.00	-33.93
DISTILLATE TRAILER280 COONAB	LITRE	3/12/2010	1200	1203	3.00	3.78
DISTILLATE TANK ON P24 300 LTR	LITRE	3/12/2010	353	398	45.00	52.65
UNLEADED COONABARABRAN DEPOT	LITRE	3/12/2010	1400	1347.1	-52.90	-60.84
OIL,RIMULA X 15W-40 AT FUEL TR	LITRE	3/12/2010	185	184	-1.00	-4.07
OIL CAT 15W/40 1000LT POD	EACH	3/12/2010	1140	1139.5	-0.50	-1.73
POST,GUIDE,FLEXIBLE, EARTHLITE	EACH	3/12/2010	370	371	1.00	7.58
			28220	28531.8	310.80	116.25

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Coolah

DISCREPANCIES

Variance Report

Stores Item Description	Unit	Date	Count	Qty Count	Qty Calc.	Adj Qty	Adj Value
DISTILLATE TRAILER281 COOLAH	LITRE	3/12/2010		50	51	1.00	1.20
DISTILLATE TRAILER282 COOLAH	LITRE	3/12/2010		520	500	-20.00	-23.20
DISTILLATE TRAILER286 COOLAH	LITRE	3/12/2010		390	349.8	-40.20	-47.84
DISTILLATE COOLAH	LITRE	3/12/2010		6290	6343	53.00	62.54
UNLEADED COOLAH DEPOT	LITRE	3/12/2010		3290	3306.9	16.90	20.45
				25068.5	25084.2	15.70	13.15
Totals							

Dunedoo

DISCREPANCIES

Variance Report

Stores Item Description	Unit	Date	Count	Qty Count	Qty Calc	Adj. Qty	Adj. Value
BARS BUGS WINDSCREEN CLE	EACH	3/12/2010		17	19.00	2.00	6.00
BLADE-MOWER	SET	3/12/2010		9	8.00	-1.00	-2.14
BLADE-MOWER (VICTA)	SET	3/12/2010		22	24.00	2.00	2.72
BLADE-SAW-MASONRY/STEEL	EACH	3/12/2010		46	30.00	-16.00	-49.12
BOLTS-PLOUGH	EACH	3/12/2010		192	13.00	-179.00	-166.47
BOOTS-LEATHER	PAIR	3/12/2010		31	32.00	1.00	70.42
BROOM-YARD	EACH	3/12/2010		9	8.00	-1.00	-45.99
CRACKER DUST	TONNE	3/12/2010		80	80.74	0.74	13.25
DEGREASER HEAVY DUTY 400	EACH	3/12/2010		16	15.00	-1.00	-2.50
DISPOSAL OVERALLS	EACH	3/12/2010		25	23.00	-2.00	-11.04
DISTILLATE TRAILER283 DU	LITRE	3/12/2010		523	523.10	0.10	0.12
DISTILLATE TRAILER285 DU	LITRE	3/12/2010		646	646.60	0.60	0.72
DISTILLATE DUNEDOO	LITRE	3/12/2010		3800	3525.70	-274.30	-324.41
FITTING-COPPER PIPE	EACH	3/12/2010		198	215.00	17.00	124.27
FITTINGS - PVC	EA	3/12/2010		293	300.00	7.00	26.32
GLASS CLEANER 3M 300GM C	EACH	3/12/2010		13	14.00	1.00	12.56
GLOVES	PAIR	3/12/2010		108	108.00	0.00	0.00
GUIDE POSTS-FLEXIBLE	EACH	3/12/2010		142	135.00	-7.00	-206.43
HYDROCHLORIC ACID	DRUM	3/12/2010		19	20.00	1.00	58.50
INSECT REPELLENT	EACH	3/12/2010		80	93.00	13.00	85.54
INSULATION TAPE	EACH	3/12/2010		32	29.00	-3.00	-8.67
JACKET, WORK	EA	3/12/2010		19	17.00	-2.00	-185.30
TWO STROKE ENGINE OIL	EACH	3/12/2010		21	18.00	-3.00	-13.56
CHAINSAW BAR OIL	LITRE	3/12/2010		14	15.00	1.00	2.81
PAINT-PRESSURE PACK	EACH	3/12/2010		190	191.00	1.00	10.62
SPARK PLUG	EACH	3/12/2010		32	33.00	1.00	2.73
SUNSCREEN	LTR	3/12/2010		19	20.00	1.00	19.62

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Stores Item Description	Unit	Date Counted	Qty Counted	Qty Calc	Adj. Qty	Adj. Value
THREAD SEAL	ROLL	3/12/2010	256	258.00	2.00	6.88
UNLEADED DUNEDOO DEPOT	LITRE	3/12/2010	2380	2314.40	-65.60	-74.78
VEST-SAFETY	EACH	3/12/2010	15	16.00	1.00	36.43
			-----	-----	-----	
				15419.5		
		Totals	15767	4	-347.46	-610.90

Totals

Coonabarabran	116.25
Coolah	13.15
Dunedoo	<u>-610.90</u>
	<u>-481.50</u>

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Coonabarabran Surplus Goods

Stores Item Description	Unit	Date Counted	Qty	Adj Value \$	
-----	----	-----	-----		
SLING, WEBBING, 4.0 METRE 0147	EACH	3/12/2010	2.00	247.40	Damaged see w/o sht
SOLUTION, RINSING, EYE, OPTO-P	EACH	3/12/2010	7.00	3.50	out of date see w/o sht
SPRAY, COOL, IN 250G AEROSOL,A	EACH	3/12/2010	3.00	25.50	out of date see w/o sht
TAPE MEASURE,10M X 25MM LUFKIN	EACH	3/12/2010	1.00	31.53	broken
WEDGE,HAMMER HANDLE, 07303409	EACH	3/12/2010	1.00	1.04	broken
HELMET,SAFETY,WHITE,03973600/Q	EACH	3/12/2010	6.00	75.72	past expiry date
SHOVEL,VARIOUS	EACH	3/12/2010	1.00	34.33	broken
HANDLE,HAMMER,SLEDGE,38X23 FOR	EACH	3/12/2010	2.00	19.52	broken
HANDLE,PICK & MATTOCK,900MM,00	EACH	3/12/2010	2.00	23.72	broken
MATTOCK WITH HANDLE	EACH	3/12/2010	3.00	78.96	broken
AXE,1.8KG,WOODEN HANDLE,075947	EACH	3/12/2010	1.00	32.86	broken
BROOM,COBWEB,TELESCOPIC HANDLE	EACH	3/12/2010	2.00	25.44	broken
CAMLOCK ADAPTOR FEMALE 50MM 33	EACH	3/12/2010	1.00	10.47	broken
ELEMENT AIR P13-3138/AF4589/PA	EACH	3/12/2010	3.00	129.90	contaminated - write off
FLOAT,STEEL,280X120MM 04260167	EACH	3/12/2010	3.00	88.92	broken handles
FLOAT,TIMBER,280X110MM,0730260	EACH	3/12/2010	2.00	16.82	broken handles
TROUSERS, GREEN SIZE 92R	EACH	3/12/2010	1.00	23.46	broken zipper
MASK,RESUSCITATION	EACH	3/12/2010	5.00	107.00	old deteriorating see w/o sht
MIRROR ASSEMBLY, TRUCK, BRITAX	EACH	3/12/2010	2.00	169.68	broken
PICK WITH HANDLE	EACH	3/12/2010	1.00	19.66	broken
POWDER ANTISEPTIC DRY 20G SAVL	EACH	3/12/2010	3.00	15.90	out of date
SAW,HAND,6/7TPI,660MM	EACH	3/12/2010	4.00	239.00	broken - write off

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Stores Item Description	Unit	Date Counted	Qty	Adj Value	
BULL FLOAT	EACH	3/12/2010	1.00	81.17	damaged - write off
DRILL - METABO - EX TOOLS AT S	EACH	3/12/2010	1.00	0.01	broken - write off
drillset ex tools at store	EACH	3/12/2010	1.00	101.56	damaged - write off
driver guide post	EACH	3/12/2010	2.00	674.98	broken - see w/o sht
SAW, ELECTRIC, MAKITA	EACH	3/12/2010	1.00	205.61	broken - write off
STRAINERS,WIRE,CHAIN GRAB,SMOO	EACH	3/12/2010	1.00	71.07	broken - write off
DETERGENT,SPRING DISHWASHING,2	LITRE	3/12/2010	17.00	41.82	spilt - see w/o sht
KIT FILTER ELEMENTS ISUZU TRK	KIT	3/12/2010	1.00	178.50	Obsolete stock write off

		Totals	81.00	2775.05	

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3.3 Asset Management Policy

Background

Council will be aware that compliance with the Planning and Reporting Guidelines for Local Government in NSW is a statutory requirement. Council will also be aware that Warrumbungle Shire Council is in Council Group No 3, which means that the new planning and reporting requirements must be implemented by 1 July 2012.

One component of the Integrated Planning and Reporting framework is preparation of a Resourcing Strategy. There are three planning documents associated with the Resource Strategy, they are: Asset Management Plan, Long Term Financial Plan and Workforce Management Plan.

An essential requirement for preparation of an Asset Management Plan is adoption of an Asset Management Policy.

The 'Promoting Better Practice Report' for Warrumbungle Shire Council also recommends adoption of a policy and development of asset management plans. *"The development of an asset management plan and strategy is a statutory requirement. Asset management plans and strategies must be for a minimum timeframe of 10 years. The asset management strategy must:*

- *Include an overarching Council endorsed policy.*
- *Identify assets that are critical to the Council's operations and outline risk management strategies for these assets.*
- *Include specific actions required to improve Council's asset management capability and projected resource requirements and timeframes.*

Asset management plans must:

- *Encompass all the assets under the Council's control.*
- *Identify asset service standards.*
- *Contain long-term projections of asset maintenance, rehabilitation and replacement costs."* (p. 48 – Promoting Better Practice Report – Warrumbungle Shire Council).

A draft Asset Management Policy has been prepared for Council consideration and is provided in attachment 1.0.

Issues

The draft policy outlines the why and how of asset management planning. It is an overarching policy with objectives and implementation guidelines for asset management planning including plan preparation, performance targets, and staff responsibilities.

The draft policy states that the first asset management plans will be developed for the following asset groups; buildings, roads, footpaths, water, sewerage and drainage. These groups cover the majority of assets, in terms of monetary value, under Council control. Over the last three years these asset groups have been assessed for 'Fair

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Value' and reported in the financial statements. The work associated with fair valuation is an important component in preparation of asset management plans.

Long term financial planning for the various asset groups will indicate how expenditure on assets will be funded. As such neither the asset management plan nor the long term financial plan can be fully developed without significant interaction between the two processes. That is, consideration should be given to developing long term financial plans in conjunction with development of asset management plans.

Consideration must be given to resources required to implement the policy. The range of vacant positions currently in Council's organisation means that external resources will be required to implement the policy.

Options

Council is required to adopt an asset management policy; however Council has discretion in relation to the content of the policy.

Council has discretion in relation to implementing the policy, particularly in relation to ensuring relevance and usefulness. However, Council must demonstrate compliance with the Ministerial timeframe of 1 July 2012. In this regard Council must give consideration to funding the asset management planning process.

Financial Considerations

Adoption of the proposed asset management policy in itself will not have an immediate budget impact. However, there is cost associated with developing the various plans and of course over time the policy will influence how funds available to Council are allocated.

The time required to complete each asset management plan depends very much on the accuracy and availability of relevant data. For the purpose of estimation, it is expected that one plan will take one person around 40 hours to complete. However the completion of the plan will stretch over several months as data is collected and collated. The estimated cost to complete each plan is around \$5,000. Should Council wish to complete six asset management plans, the estimated cost is around \$30,000.

Given the current staff and resource shortages in key Financial and Asset Management roles, the services of a consultant or employment of staff on a casual basis to assist with preparation of asset management plans associated with the following asset groups: buildings, roads, footpaths, water, sewerage and drainage will be required.

RECOMMENDATION

That Council adopts the Asset Management Policy as follows:

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Attachment 1.0

POLICY DOCUMENT

Asset Management Policy

1. POLICY NAME

Asset Management Policy.

2. POLICY

Warrumbungle Shire Council manages a significant portfolio of assets and is committed to establishing a framework for implementation of asset management processes throughout the organisation.

Council's goal in managing its assets is to deliver the required level of service in the most cost effective manner to provide services and infrastructure which meets the social and economic needs of the community now and in the future.

3. POLICY OBJECTIVES

The aim of this policy is to ensure that asset management strategies and asset management plans are developed and implemented within an overall framework of Integrated Planning and Reporting. The expected outcomes of this policy are:

- Council services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment.
- Protection of assets for current and future generations.
- Development of long term cost effective management strategies.
- All legislative requirements in relation to asset management are identified and met.
- Identification of key roles and responsibilities for asset management in the organisation.

4. POLICY SCOPE

This policy applies to all assets owned, leased or controlled by Warrumbungle Shire Council. Therefore, this policy applies to organisational areas that have the responsibility to manage, maintain, operate, or provide a service relating to Council's assets.

Initially asset management plans will be developed for the following asset groups; buildings, roads, water, sewerage and drainage. In time, asset management plans will also be developed for other infrastructure such as; passive and active recreation

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facilities, street trees, library books, waste facilities, cemeteries, street furniture, gravel quarries and fleet vehicles.

5. POLICY IMPLEMENTATION

5.1 General Principles

The following general principles will underpin implementation of this policy:

- All relevant legislative requirements together with political, social and economic environments are to be taken into account in asset management.
- The strategic asset management plan must identify assets that are critical to Council's operations and outline risk management strategies for these assets.
- Asset management principles will be integrated within existing planning and operational processes.
- An inspection regime will be used as part of asset management to ensure agreed service levels are maintained and to identify asset renewal priorities.
- The asset management plan must contain long term projections of asset maintenance, rehabilitation and replacement costs.
- Asset renewals required to meet agreed service levels and identified in asset management plans and long term financial plans will be fully funded in the annual budget estimates.
- Service levels agreed through the budget process and defined in Asset Management Plans will be fully funded in the annual budget estimates.
- Asset renewal plans will be prioritised and implemented progressively based on agreed service levels and the effectiveness of the current assets to provide that level of service.
- Systematic and cyclic reviews will be applied to all asset classes and are to ensure that the assets are managed, valued and depreciated in accordance with appropriate best practice and applicable Australian Standards.
- Future life cycle costs will be reported and considered in all decisions relating to new services and assets and upgrading of existing services and assets.
- Future service levels will be determined in consultation with the community.
- The strategic asset management plan must include specific actions required to improve Council's asset management capability and project resource requirements and timeframes.

5.2 Preparation of an Asset Management Plan

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The asset management plan developed for a particular asset category or group of assets, must have a direct link with Council's delivery program. The content and format of the asset management plan must clearly identify links with the delivery program.

"..there is no single right way to structure an Asset Management Plan..", but would typically include the following components:

- The purpose of the Plan, its relationship with other planning documents and timeframes of the Plan.
- A description of the asset group(s) and the services delivered.
- An outline of the type of information available on assets, information system used and key standards and guidelines which influence asset management activities.
- Levels of service (current and desired) and a system of performance measures.
- Factors influencing future demand and impact of changing demand on assets.
- Management of risk.
- Summary of lifecycle management strategies (operations, maintenance and renewal/disposal of assets).
- Financial summary – long term cash flow projections for each significant asset group.
- Links to the Community Strategic Plan and Long Term Financial Plan, capital works and maintenance programs.

(DLG Planning and Reporting Manual p82)

The contents page of a typical asset management plan is provided in Appendix 1.0

5.3 Performance and Targets

Council's performance in meeting objectives of this policy will be regularly reviewed through the integrated planning and reporting process. The review will determine if:

- Funded actions arising from asset management plans are translated in delivery programs and operational plans.
- Service levels from assets meet expectations identified in the community strategic plan.
- There is common understanding of sustainable service levels between Council and asset users.

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The strategic asset management plan and the various asset management plans developed in accordance with this policy must be for a minimum timeframe of ten (10) years.

Council must report on the condition of the assets in the annual financial statements in accordance with the Local Government Code of Accounting Practice and Financial Reporting.

6. ROLES & RESPONSIBILITIES

Staff are accountable for implementing asset management policies, strategies and plans as follows:

General Manager

Responsible for ensuring the development and resourcing of Council's strategic asset management plans and processes and for their integration with Council's Integrated Planning & Reporting framework under the Local Government Act.

Directors

Responsible for development and implementation of Council's strategic asset management plans and processes and for their integration with Council's Integrated Planning & Reporting framework under the Local Government Act.

Section Managers

Responsible for implementation of Council's strategic asset management plans, processes and activities, and for reporting on delivery performance.

7. DEFINITIONS

Asset – a physical component of a facility, which has value, enables services to be provided and has an economic life of greater than twelve months.

Asset Management - the combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner.

Asset Management Plan - a plan developed for the management of one or more assets that combines multi-disciplinary management techniques (including technical and financial) over the lifecycle of the asset in the most cost effective manner to provide a specified level of service.

Asset Register - a record of asset information considered worthy of separate identification including inventory, historical, financial, condition, and construction, technical and financial information about each.

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Fair Value - the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Level of Service - the level of asset service as identified by the quality and quantity of its services or output.

Life Cycle - the cycle of activities that an asset (or facility) goes through from planning and design to decommissioning or disposal.

Renewal - works to restore, refurbish or replace, an asset to its original capacity or performance capability.

Strategic Plan - a plan containing the long term goals and strategies of an organisation, covering major portions of the organisation and identifying major targets, actions and resource allocations to support the organisation's efforts in an optimised and sustainable manner.

Useful Life - the period over which an asset is expected to be available for use by an entity (in the context of its service to the entity and not to the asset's actual physical life).

8. RELEVANT LEGISLATION, GUIDELINES & REFERENCES

The following legislation and guidelines apply to Local Government within an asset management context:

- Local Government Act 1993 & Local Government (General) Regulations 2005 (NSW).
- Local Government Code of Accounting Practice & Financial Reporting and the Asset Accounting Manual.
- Best Practice Management of Water Supply and Sewerage Guidelines, Department of Energy, Utilities and Sustainability
- Division of Local Government - Circulars on Asset Management Planning for NSW Local Government.
- Planning a Sustainable Future – Planning and Reporting Manual for Local Government in NSW, DLG January 2010.
- Australian Accounting Standards Board 116 (AASB116) – Property, Plant and Equipment

Warrumbungle Shire Council acknowledges the following documents that were used to inform this policy:

- Templates from NAMS.PLUS suite of documents from the Institute of Public Works Engineering Australia 2010.

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- Asset Management Policies from the following Councils; Waverley, December 2009; The City of Newcastle, April 2010; Willoughby City, September 2009; Albury City, May 2010; Port Stephens, May 2007; Ballina, January 2010, Penrith City Council, 2010.

9. POLICY REVIEW

This policy will be reviewed in January 2014.

Appendix 1.0 – Contents Page for a Typical Asset Management Plan

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ABBREVIATIONS

GLOSSARY

- 1. EXECUTIVE SUMMARY**
 - What Council Provides
 - What does it Cost?
 - Plans for the Future
 - Measuring our Performance
 - The Next Steps
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 - 2.1 Background
 - 2.2 Goals and Objectives of Asset Management
 - 2.3 Plan Framework
 - 2.4 Core and Advanced Asset Management
- 3. LEVELS OF SERVICE**
 - 3.1 Customer Research and Expectations
 - 3.2 Legislative Requirements
 - 3.3 Current Levels of Service
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- 4. FUTURE DEMAND**
 - 4.1 Demand Forecast
 - 4.2 Changes in Technology
 - 4.3 Demand Management Plan
 - 4.4 New Assets from Growth
- 5. LIFECYCLE MANAGEMENT PLAN**
 - 5.1 Background Data
 - 5.1.1 Physical parameters
 - 5.1.2 Asset capacity and performance
 - 5.1.3 Asset condition
 - 5.1.4 Asset valuations
 - 5.2 Risk Management Plan
 - 5.3 Routine Maintenance Plan
 - 5.3.1 Maintenance plan
 - 5.3.2 Standards and specifications
 - 5.3.3 Summary of future maintenance expenditures
 - 5.4 Renewal/Replacement Plan
 - 5.4.1 Renewal plan
 - 5.4.2 Renewal standards
 - 5.4.3 Summary of future renewal expenditure
 - 5.5 Creation/Acquisition/Upgrade Plan
 - 5.5.1 Selection criteria
 - 5.5.2 Standards and specifications
 - 5.5.3 Summary of future upgrade/new assets expenditure
 - 5.6 Disposal Plan
- 6. FINANCIAL SUMMARY**
 - 6.1 Financial Statements and Projections

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- 6.1.1 Sustainability of service delivery
- 6.2 Funding Strategy
- 6.3 Valuation Forecasts
- 6.4 Key Assumptions made in Financial Forecasts
- 7. **ASSET MANAGEMENT PRACTICES**
 - 7.1 Accounting/Financial Systems
 - 7.2 Asset Management Systems
 - 7.3 Information Flow Requirements and Processes
 - 7.4 Standards and Guidelines
- 8. **PLAN IMPROVEMENT AND MONITORING**
 - 8.1 Performance Measures
 - 8.2 Improvement Plan
 - 8.3 Monitoring and Review Procedures

REFERENCES

APPENDICES

Appendix A	Maintenance Response Levels of Service
Appendix B	Projected 20 year Capital Renewal Works Program
Appendix C	Planned Upgrade/Exp/New 20 year Capital Works Program

3.4 Proposal by Fisheries Division of Industry & Investment NSW to Construct a Box Culvert Structure on Merryula Road

Background

Council will recall a report to the meeting on 18 November 2010 regarding a proposal by the Fisheries Division of Industry & Investment NSW to construct a box culvert over the Castlereagh River on Merryula Road. A presentation on the project was also made by the Senior Conservation Manager for Fisheries.

Council's resolution from that meeting is as follows;

That the proposal from Industry & Investment NSW to remove the existing causeway and construct a five cell box culvert structure over the Castlereagh River on Merryula Road be advertised by Council in accordance with requirements of the Roads Act 1993. Furthermore, the matter be referred back to Council at the conclusion of the advertising period regardless of whether any submissions are received or not.

(Resolution 187 of 18 November 2010).

Four submissions were received in relation to the proposal. Two of the submissions supported the proposal the other two raised concerns. A copy of each submission has been forwarded to Councillors under separate cover.

The matter is now back before Council for consideration

Issues

The concerns raised about the proposal relate to reliability of the structure during times of significant flooding and repairs to the structure and road approaches after a flood event. Also, there is concern that construction of the proposed culvert will

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occur without a sidetrack being in place, which means a detour or around 35km from one side to the other.

As previously reported to Council, Industry & Investment NSW are not in a position to provide any sort of warranty on the structure, they do indicate however, they 'will endeavour to provide assistance within its capacity'. That is, they will not establish a budget for repairs to the structure and any assistance they provide will be subject to available funds at the time.

Council will be aware that road approaches to many causeways and bridges have been damaged over the last 12 months due to heavy rainfall and floods. It is certain that when the proposed culvert structure is overtopped with flood water the road approaches will be damaged. However, the damage can be minimized if the road approaches are bitumen sealed and the downstream road slope is adequately protected with rock. If these protection measures are in place, it is unlikely that road approaches will be completely washed away, however, some damage will still occur.

The proposal to construct the culvert without a sidetrack is a concern particularly for farming operations in the area. Despite the adverse weather conditions, there has been significant activity at the Ulamambri Silo. Access to the silo for trucks is via a sidetrack through Baby Creek because of the load limit on the bridge. The stability and reliability of the sidetrack is tenuous and the alternative route is via Merryula Road and the site of the proposed culvert.

It is feasible to construct the proposed culvert structure immediately downstream of the existing causeway. This would mean that the concrete causeway would remain in place during construction and removed once traffic is able to use the culvert structure.

Options

Council has discretion in this matter. Council may wish to give further consideration to the need for sidetrack should culvert construction be approved.

Financial Considerations

As previously advised, there is no budget allocation for this project, however I & I NSW are not seeking a contribution from Council. The cost of ongoing maintenance will depend to a certain extent on the quality of construction particularly in relation to the rock lined bed and road approaches.

RECOMMENDATION

That the proposal from Industry & Investment NSW to remove the existing causeway and construct a five cell box culvert structure over the Castlereagh River on Merryula Road be approved subject to the following conditions:

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1. A sidetrack detour at the crossing is in place during construction of the proposed box culvert.
2. The road approaches are bitumen sealed for a distance of 40 metres from the proposed culvert and the downstream road slope is protected with rock armouring.

3.5 Coonabarabran Landfill – Proposal for New Cell

Background

The existing landfill cell within the Coonabarabran waste depot will reach its useful life sooner than expected. Council is being asked to consider funding the construction of another cell with a supplementary budget allocation.

Furthermore, other issues have emerged which are affecting the operation of Coonabarabran which will involve some longer term planning by Council.

Issues

The existing landfill cell was first utilized in April 2010. With a capacity of 22,000 compacted cubic metres, it was expected this cell would last around 15 months. However, the wet conditions has created a build up of water, or leaching, within the cell, which has effectively reduced the capacity of the cell by around 3000 cubic metres. There is no overland runoff entering the cell, rather it is rainfall that is directly falling on the cell area that has created the leaching problem.

The existing cell was constructed with sloping sides to allow access by members of the public as well as waste collection trucks. The cell is on the eastern extremity of the existing landfill lot and sight distance back to the entrance gate is limited. That is, staff are not able to directly view or supervise disposal activities at the 'tip face'.

Dumping to a 'skip bin' has been trialled over the last month with the aim of reducing risk to members of the public and extending the life of the existing cell. The 'skip bin' is located near the entrance gate and allows members of the public to dispose of non recyclable waste. The waste collection trucks are still dumping directly into landfill.

Instead of constructing another large cell, it is proposed to construct a long and relatively narrow trench. The trench will have a capacity of around 8000 cubic metres and leaching will be confined to one corner within the trench. It is also proposed to pump out this leaching to a constructed pond. It is proposed that access to the trench will be limited to the waste collection trucks.

The volume of non recyclable waste entering the Coonabarabran waste depot is around 680 cubic metres (or 480 compacted cubic metres) per week. Therefore, under the revised proposal, an 8000 cubic metre trench will have a useful life of around 4 months.

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Options

It appears that Council has little option other than constructing another landfill cell or trench. Construction of a trench will modify operations and traffic movements within the waste depot.

The issue of leaching from the landfill has emerged over the last 12 months as a significant issue because of ongoing wet conditions. Treatment and disposal of leaching has not been adequately addressed or managed and Council should have in place an updated environmental management plan for the site.

Financial Considerations

There is no budget allocation for improvement works at the Coonabarabran waste depot. Furthermore, there is not expected to be any under expenditure in any of the operational budget allocations in the waste section of the budget.

The cost of constructing a trench and associated leaching pond is expected to be around \$15,000.

The cost of preparing an environmental management plan is estimated to cost \$10,000.

RECOMMENDATION

1. That a supplementary budget allocation of \$15,000 is made in the Coonabarabran Waste budget for construction of a landfill trench and associated leaching pond.
2. That funding of an environmental management plan for the Coonabarabran landfill is referred for consideration during preparation of the 2011/12 budget.

3.6 Funding for Completion of Street Tree Inventory

Background

Trees within the road reserve and within urban areas are a necessary feature of the streetscape environment. However, just like any Council asset, street trees need to be managed and in particular, risks associated with street trees must be managed. A necessary component of street tree risk management is creation of a register or inventory of trees.

Council now has the necessary equipment to map tree location and tree features and record this information electronically on maps. A 'pilot project' has been completed in Coonabarabran where trees in several streets have been logged and recorded on Council's Geographic Information System (GIS). The map in attachment 1.0 provides a graphical representation of tree locations in the pilot project. Council is asked to consider funding requirements for completion of the project in Coonabarabran and other urban centres in the Shire.

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Issues

Each year, Council's public liability insurer, Statewide Mutual, request's the completion of a questionnaire to determined Council's risk profile. One of the categories covered in the questionnaire is trees and tree roots. Council generally has a poor rating in relation to managing risks associated with trees and tree roots.

Statewide Mutual has produced a best practice manual in relation to trees and tree roots. This manual is seen as setting minimum requirements for managing liability for property damage and personal injury associated with trees that come under Council's care and responsibility.

Street trees are an important feature in a street. Street trees or lack of trees may define the character, amenity and aesthetic appeal of a street. Council does not have a policy or strategy of improving the appearance of town streets through the use of street trees. A necessary component of any future street tree strategy is creation of an inventory of existing trees.

Options

Council has discretion in this matter. Council may wish to accelerate the completion of a street tree inventory or Council may wish to stage the whole project over a number of years.

Financial Considerations

The pilot project of mapping the location and features of trees in certain streets in Coonabarabran involved one person for 21 days. In this time approximately 25% of the street trees in Coonabarabran were logged and recorded electronically. The cost of the pilot project was \$4,360. Hence the cost to complete the inventory project in Coonabarabran is estimated to be around \$22,000.

The cost to complete the inventory project in the other urban centres is as follows;

- Baradine - \$6,000
- Binnaway - \$6,000
- Coolah - \$15,000
- Dunedoo - \$11,000
- Mendooran - \$5,000

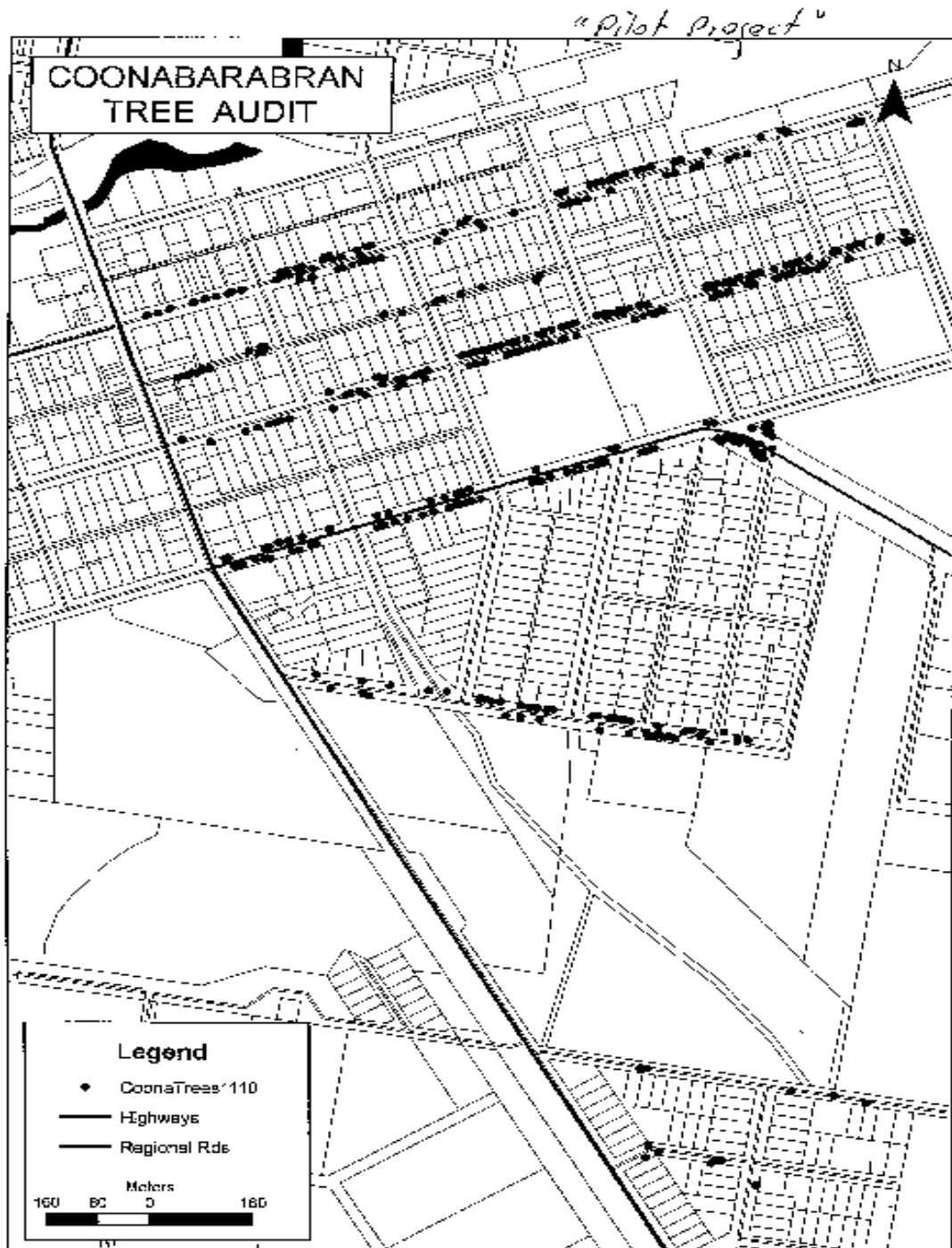
RECOMMENDATION

That funding to complete the tree inventory project in Coonabarabran is referred for consideration during preparation of the 2011/12 budget and furthermore that funding to undertake the project in the other urban centres is also considered preparation of the 2011/12 budget.

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Attachment 1.0



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3.7 Funding for the Next Stage of the Coolah Cycleway

Background

The construction of an off road cycleway in Coolah commenced in March 2010. The cycleway route commences near the intersection of Binnia Street and Cunningham Street, it then follows Cunningham Street past the Caravan Park and then along the unformed road reserve to Charles Street adjacent the old railway silos. To date actual concrete construction includes a 110 metre section in Binnia Street and 90 metre section in Cunningham Street.

Funding for the project was received from the RTA in the 2009/10 financial year as well as the current financial year. To attract RTA funding, Council is required to contribute matching funding.

The RTA is now inviting proposals from Councils for cycleway funding in 2011/12. Funding proposals must be submitted to the RTA by 21 January 2011.

Council is being asked to review the project and whether or not to support it with another funding submission to the RTA.

Issues

Council's matching contribution to the cycleway project has been supported by an in kind contribution from the Coolah District Development Group (CDDG). In the original submission by the Association, the in kind contribution is in the form of labour associated with forming and placement of concrete for the cycleway. However, to date only one section of the cycleway has been constructed with voluntary labour and this was undertaken in March 2010.

Options

Given that the expected ongoing support from the CDDG has not occurred, Council may wish to reconsider the merits of the project. Alternatively, Council may wish to continue funding the project at current levels without including in kind contribution from the CDDG. This simply means that the overall project will take longer to complete.

Financial Considerations

The funding submissions to the RTA were made on the following basis:

Funding Source	2009/10	2010/11
Council Contribution	\$22,000	\$25,000
RTA Contribution	\$40,000	\$43,000
Coolah DDG	\$18,000	\$18,000
	\$80,000	\$86,000

However, Council's 2010/11 contribution of \$25,000 has not been included in the budget. The current capital budget for Coolah Town Streets includes an allocation of

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\$50,000 for Binnia Street upgrade and \$20,000 for Booyarmurra Street drainage. Council may wish to consider redirecting funds from either of these projects to the cycleway project.

Year to date actual expenditure on the project is as follows:

	2009/10	2010/11	Total
Actual Expenditure	\$22,782	\$34,280	\$57,062

In summary, the total allocation of cash to the project over the two years is \$130,000. To date only \$57,062 has been expended on the project. To date, the total in kind voluntary contribution is valued around \$8,000.

The cost to complete the stage to Campbell Street is expected to be around \$90,000. With in kind contribution from the CDDG, it may be possible to complete the section to Campbell Street with the remaining funds.

RECOMMENDATION

1. That Council make a funding application to the RTA for construction of a 150 metre section of cycleway in Coolah on following basis:

Funding Source	2010/11
Council Contribution	\$25,000
RTA Contribution	\$25,000
total	\$50,000

2. That a supplementary budget allocation of \$25,000 is made in 2010/11 for the Coolah Cycleway project, which is funded by surrendering the budget allocation of \$20,000 Booyamurra Street drainage and \$5,000 from the Binnia Street improvement project.

3.8 Funding Application for Floodplain Management – Baradine Background

Council will be aware of the current project to develop a floodplain study and risk management plan for the town of Baradine. Council will also be aware that the project will not be completed within the current year. The Department of Environment Climate Change & Water is now inviting submissions for funding under the NSW Government's 2011/12 Floodplain Management Program.

The funding program requires a contribution from Council and hence Council is being asked to consider its commitment for 2011/12. Funding applications close 21 February 2011.

Options

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Council will be aware that a contract exists with a consultant to complete a flood study and risk management plan for Baradine. Once the plan is completed, Council will be in a position to construct mitigation measures recommended in the plan. Council may wish to consider applying for funding under the program for pre construction activities associated with implementing recommendations from the plan.

Financial Considerations

Funding under the NSW Government Floodplain Management Program is on the basis of \$1 Council and \$2 State Government.

The total cost of the current project including the contract with Lyall and Associates is expected to be around \$90,000. End of year expenditure on the project in 2010/11 is estimated to be around \$70,000. Hence, funds will be required in 2011/12 to complete the current contract. The funding available from the State Government is only available on a 12 month basis and hence application must be made for funding to complete the ongoing project.

Council's commitment to the project in 2010/11 is \$24,000 and \$45,000 has been received from NSW Government, that is a budget allocation of \$69,000.

The estimated cost in 2011/12 to complete the current contract is \$20,000. The estimated cost to undertake preconstruction activities in 2011/12 is \$55,000

RECOMMENDATION

That Council make a funding application under the NSW Government's 2011/12 Floodplain Management program for the Baradine floodplain risk management plan and preconstruction activities on the following basis; \$25,000 contribution from Council and \$50,000 contribution from NSW State Government.

3.9 Proposed Modification to Layout of Coolah Office Carpark

Background

Council will recall a report to the meeting on the 21 October 2010 and on 18 November 2010 regarding a proposal to modify the carpark behind the office in Coolah.. At the November meeting Council resolved as follows:

The proposed plan shown in attachment 1.0 to change the layout of the car park at the Coolah Office is placed on exhibition for 28 days. Furthermore, a supplementary vote of \$14,500 is made to cover the expected cost of implementing the car park layout plan. (Resolution No. 190, 18 November 2010).

The exhibition period closed on 23 December 2010. Three objections were received and a copy of each has been forwarded to Councillors under separate cover. Council is now required to consider the objections and make a determination on whether or

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not proceed with the proposal as advertised. A copy of the proposed car park modification is provided in attachment 1.0.

Issues

Council staff working in the Coolah Office are concerned about an increase in potential for accidents in Central Lane at the entrance to the car park. This concern is also the basis of objection from the Manager of Haynes Farm & Hardware. There is no doubt that the volume of traffic in Central Lane will increase if the Martin Street entrance is closed. There is also no doubt that the time needed to access or egress the car park may be longer on those occasions when other vehicles are travelling along Central Lane. However, the speed environment will be lower, which in turn will reduce the potential for accidents.

Turning movements at the car park entrance in Central Lane may be difficult if large trucks are parked immediately opposite the entrance. Should this situation occur on a frequent basis and it is perceived that safety is compromised, the matter may be referred to Local Traffic Committee to consider establishment of No Parking areas in the Lane.

The Manager of Haynes Farm & Machinery suggest that a more practical alternative may be to erect some type of 'barricade either side of the Martin Street entrance'. This proposal aims to deflect any out of control vehicle coming down Martin Street away from the car park and the rear of the office building. This proposal has merit, however, it would mean reducing the width of the entrance to 3 metres and there may be a loss of one or two car parks. Also, under this proposal bollards are still required in the car park adjacent the office wall to prevent parking vehicles lurching forward and damaging the wall.

The third objection to the proposed modification offers an alternative method, which is concrete crash barrier adjacent the office wall. A reinforced concrete barrier may be suitable if it is a structure similar in size and design to concrete traffic barriers. Such a structure may withstand a front on impact at 50kph, however, only a suitably qualified structural engineer could assess such a rating.

The purpose of the bollards in the original plan is to delineate the curve in the road as well as prevent access off Martin Street, but not to act as a crash barrier.

Options

Council has discretion in this matter.

Financial Considerations

Council resolved to allocate \$14,500 to the project.

The cost of installing the bollards and removing the layback is \$14,500.

The cost of installing a crash barrier is estimated to be around \$20,000, however, this does not include any assessment by a structural engineer.

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The cost of installing precast concrete deflection barriers at the Martin Street entrance and bollards adjacent the office wall is estimated to be around \$11,000.

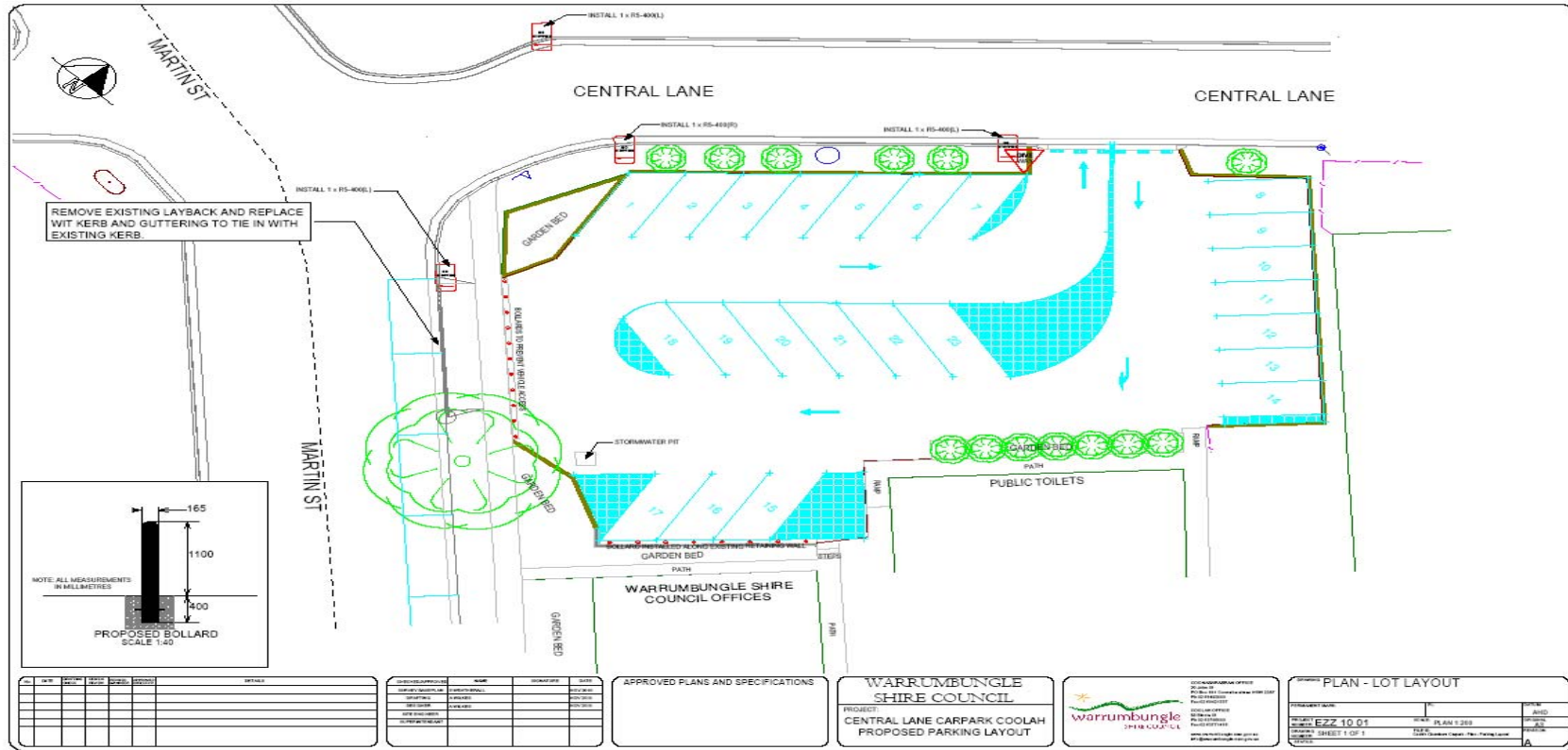
RECOMMENDATION

That Council proceed with the project to close off the Martin Street entrance to the Coolah Office car park and install bollards at the entrance and adjacent to the office wall.

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Attachment 1.0



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KEVIN TIGHE
 DIRECTOR TECHNICAL SERVICES

WARRUMBUNGLE SHIRE COUNCIL

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Acting General Manager
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Dear Sir

Attached is my report for consideration by Council

ACTING DIRECTOR OF ENVIRONMENTAL SERVICES ANNEXURE 4

4.1 APPLICATIONS RECEIVED FOR MONTH OF DECEMBER 2010

Complying Development (set criteria) Development Application (Specialised Conditions)	Date Received	APPLICANT'S NAME	LOCATION (of development)	(Town)	Development Type	Status (Approved or Pending)
DA 42/1011	01/12/2010	WSC (Yuluwirri)	Bandulla Street	Coonabarabran	Additions to Childcare Centre	Pending
DA 43/1011	29/11/2010	A & D Sultana	Toniges Road	Elong Elong	New 3 Bedroom House	Pending
DA 44/1011	03/12/2010	WSC (Family Support)	Robertson Street	Coonabarabran	Additions to support centre	Approved
DA 45/1011	07/12/2010	T Hardie	Bolaro Street	Dunedoo	Change of use	Pending
DA 46/1011	16/12/2010	Rebecca Leeson	Avonside Road	Dunedoo	Change of use	Pending
DA 47/1011	20/12/2010	Wayne McWhirter	Suttons Road	Coonabarabran	New Dwelling	Pending
DA 48/1011	21/12/2010	Callow (Yellow Box Pl)	Digilah Road	Dunedoo	New Dwelling	Pending

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WARRUMBUNGLE SHIRE COUNCIL APPLICATIONS HELD PENDING AS AT THE END NOVEMBER 2010

CD or DA	Date Received	APPLICANT'S NAME	LOCATION	Town	Type of Development	Status
DA 16/1011	26/08/2010	Wayne Martin	River Road	Coonabarabran	Transport & Erect House	Clock Stopped Awaiting Further Information
DA 23/1011	24/09/2010	Catholic Church	Dalgarno Street	Coonabarabran	Boundary Adjustment	Pending

.....
TONY MEPPEM
ACTING DIRECTOR ENVIRONMENTAL SERVICES

WARRUMBUNGLE SHIRE COUNCIL

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Acting General Manager
Warrumbungle Shire Council
John Street
COONABARABRAN 2357

Dear Sir

Attached is my report for consideration by Council

DIRECTOR OF COMMUNITY SERVICES ANNEXURE 5

5.1 Youth Program – Coonabarabran

A complete Summer Holiday Program of activities for young people is underway at the Coonabarabran Youth Club which has been coordinated and organised by the Coonabarabran Interagency. These include the following partner organisations: Centacare, Mission Australia - Youth Connections, NSW Human Services, Mary McKillop - Reconnect, Coonabarabran Aboriginal Lands Council, Drop in Centre, Coonabarabran Youth Club and Warrumbungle Shire Council.

The Coonabarabran Aboriginal Lands Council facilitated a meeting just prior to the Christmas New Year break with the Australian Government Department of Families, Housing Community Services and Indigenous Affairs (FaHCSIA) Indigenous Coordination Centre (ICC) Tamworth office, to explore funding options for this program. Given the significant co-funding and in kind support being given by the members of the Coonabarabran Interagency providing staff and resources and the issue being raised at the Local Area Command Aboriginal Consultative Committee (NSW Police), financial support was forthcoming by the ICC to assist with this program.

Warrumbungle Shire Council staff were involved with this meeting and, with employment, financial and administrative systems in place, it was decided for Council to auspice this funding agreement of \$10,000. The pilot project has resulted in employment of a casual Youth Activities Coordinator and additional resources, materials and supplies for workshops and events/activities for this initial five (5) weeks plus an ongoing program for 2 nights a week (ie weekends) and Easter School Holidays until June 2011.

The attendance to date has been overwhelming with 30-50+ young people per session; participating in the supervised sporting, musical, art and games activities.

RECOMMENDATION

That Council approves the Acting General Manager to sign and affix the Council seal to the Shared Responsibility Funding Agreement with the Australian Government

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Department of Families, Housing Community Services and Indigenous Affairs (FaHCSIA) for \$10,000.

5.2 Coonabarabran Amateur Boxing Gym request for Non Exclusive Licence Coonabarabran Youth Club

A request has been made by Solicitors acting for the Coonabarabran Amateur Boxing Gym Inc that Council consider entering into a Licence Agreement with the Coonabarabran Amateur Boxing Gym Inc for the first floor area of the Coonabarabran Youth Club. They have proposed the same terms and conditions as that currently in place with the Coonabarabran Youth Club.

A previous request (10 August 2010) was not presented to Council for consideration on the basis that Council already has an executed exclusive Licence Agreement with the Coonabarabran Youth Club to operate the Youth and Sporting Club which encompasses the whole facility.

They were advised by letter that 'As members, the Coonabarabran Amateur Boxing Gym enjoys free access with all the benefits granted by this Licence Agreement. Similarly they also have a shared responsibility to comply with the terms and conditions of the Licence Agreement, coordinating activities and events and working alongside other members of the Youth Club in the best interests of the Coonabarabran Youth Club organisation and facility.'

Whilst the first floor area of the Youth Club premises is indeed occupied by the Boxing Gym, other members of the Coonabarabran Youth Club also use it for weight training circuits and Karate. Other third party users include NSW Police for defense training and Coonabarabran High school. Aerobics sessions have been conducted there in the past.

Following support and direction from Council staff, the Coonabarabran Youth Club Committee has last year undertaken the following:

- A complete OH&S Risk Assessment of the facility
- Implemented Code of Conduct and Child Safety Protection Policies
- Compiled a new set of working regulations to guide members access, compliance to insurance and risk management policies and procedures

Council may accede to this request, as approved for the Binnaway Tennis Club and Binnaway Boxing Gym (Resolution No 53 August 2010). Council granted a 3 year non exclusive Licence Agreement to each of these organisations for the Binnaway Tennis Club on the basis that both groups supported the arrangement.

However this action is deemed not in the best interests of the aims and objectives of the Coonabarabran Youth Club Committee who are working to encourage the use and access of a community owned gym. The segregation of the whole of the first floor via

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a separate Licence Agreement with an entity that is already a member of the Coonabarabran Youth Club is counter productive and not necessary.

RECOMMENDATION

That Council declines the request by the Coonabarabran Amateur Boxing Gym Inc for a non exclusive Licence Agreement Inc for the first floor area of the Coonabarabran Youth Club.

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REBECCA RYAN
DIRECTOR COMMUNITY SERVICES